



2014 Summer Internship Announcement

May 15, 2014 – August 15, 2014

20 Hours per week

Unpaid Position

Chesterfield County is currently seeking qualified candidates for an internship opportunity in the Department of Internal Audit. The department is responsible to County and School Board management for performing operational, financial, compliance, and program result audits, as well as conducting special audits and non-audit projects. The operating guidelines for Internal Audit are adopted from Government Auditing Standards, issued by the Comptroller General of the United States, Government Accountability Office.

Position Description: Assist in conducting financial and performance audits of county and school departments. Review documents and records in accordance with the audit program to determine accuracy, reliability, and integrity of information and the extent of compliance with county, state, and federal regulations and requirements.

Summary of Qualifications: Candidates must be enrolled as undergraduate juniors, seniors, or those in a graduate program, and have a minimum grade point average (GPA) of 2.8. Two years of college coursework in Accounting, Finance, or Business is required. Must have excellent interpersonal skills and possess the ability to communicate effectively, verbally and in writing. Successful completion of a fingerprint-based criminal history check and pre-employment drug screen required.

For consideration of this opportunity, candidates must fulfill the application requirements, listed on our website at www.chesterfield.gov/internships, by March 14, 2014.

Chesterfield County is an Equal Employment Opportunity employer.